

Mason District Hospital Board of Director's Meeting
Administrative Conference Room
October 25th, 2023

Members Present:

W. Blessman, Chairman
M. Balbinot, Secretary
D. Bryant, Treasurer
R. Fornoff
L. Leach
A. Tucker
D. Gunter

Members Absent:

D. Houghton, Vice Chairman
C. Himmel

Others Present:

D. Kosier, CEO
L. Bonnett, CFO
D. Bull, CNO
J. Shults, Recorder

Others Absent:

S. Noll, MD

I. **CALL TO ORDER**

Mr. Blessman, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 7:00 AM, Wednesday, October 25, 2023.

II. **QUORUM**

Roll call was taken to establish a quorum.

III. **PUBLIC COMMENTS**

No comments at this time.

IV. **APPROVAL OF MINUTES**

The monthly meeting minutes of September 27, 2023 were approved by unanimous vote.

IV. **AUXILIARY REPORT**

Mrs. Bonnett reported the Gift Shop Holiday Open House will be held on Friday, November 3, 2023 from 10 AM – 2 PM. It was reported that Collective Goods Fundraiser will be held on Monday, November 20, 2023. It was reported that the Nothing Bundt Cake fundraiser will be held in late November. The next Auxiliary Meeting will be held on Monday, November 13, 2023. It was reported that there were plenty of cakes donated for the Oktoberfest Cake Walk, some cakes were sold outright, and they discounted the amount to play the cake walk on Sunday.

V. **REPORTS**

A. **Accountable Care Organization Update**

Mr. Blessman reported that the handout was included in the packet for everyone to review. (Copy attached and considered part of the permanent minutes on file in Administration).
Mr. Kosier reviewed the ACO with the Board.

B. Personnel / Finance Committee

A. Health Insurance Rates

Mr. Blessman reported that the Finance / Personnel Committee met and discussed the health insurance rates. It was recommended not to raise the employee rates but to raise the COBRA rates to \$962.67 for single low, \$2166.00 for family low, \$722.00 single high and \$1624.50 for family high per month as recommended.

Mr. Gunter made motion to adopt COBRA rates as recommended. Seconded by Mrs. Balbinot. The Ayes carried the motion by unanimous vote.

Mr. Blessman asked that it be communicated to the employees that we value what they are doing, are aware that insurance is high for everyone and we would not be raising their rates at this time.

C. Administrator's Report

Mr. Kosier updated the Board on the activities taking place at the organization since the last Board meeting, (a copy of the Administrator's Report is attached to and considered part of the permanent minutes on file in Administration).

A question was asked about the Dermatologist, Dr. Silva, if she would be doing any procedures here. It was reported that she would be doing procedures here and having a clinic.

Discussion took place regarding R. Davenport, NP and referring patients should they need more help.

Mrs. Bull reported that employee service awards were given in October to Anne Davis for 35 years and Barb Kinzer for 15 years.

A question was asked about the next steps for Construction. It was reported that the rest of the offices on the South Wing would be finished, the office down the Administration hallway which was vacated would be redone and painting would start throughout the winter months. It was reported that they would go to Home Health eventually to start things there.

E. Financial Report

Mrs. Bonnett briefly reviewed the Financial Report for September 2023, (a copy of the August Financial Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer's Report which showed a Total Board Designated Cash and Investment to be \$ 1M.

Mrs. Bonnett reported that the auditors have added more days to come in November and adjustments would be made to the Financials after the audit.

Mrs. Bonnett reported that Rehab Services, Home Health and Senior Advantage's number of patients have risen. She reported that Immediate Care went up significantly compared to last year.

Discussion took place regarding inpatients numbers being low for this fiscal year vs. last. It was reported that transfers / leakages are being looked at by a committee that Mr. Kosier has put together.

Mrs. Bonnett reported that the stats and graphs from the last 11 years were also included in the packet, (a copy of the stats is attached to and considered part of the permanent minutes on file in Administration).

Mr. Blessman encouraged the board members to look at the graphs and see the trends over the past 10 years.

F. **Medical Staff**

Mr. Kosier reported that the Medical Executive Committee of the Medical Staff met on October 9, 2023. Dr. Noll reported that the Medical Executive Committee recommended that the following be granted privileges as indicated:

- David Howes, MD – Privileges in Emergency Medicine & IV Sedation
- Rachel Davenport, NP – Privileges to the Allied Health Staff as a Nurse Practitioner

Mr. Fornoff made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mr. Tucker. The Ayes carried the motion by unanimous vote.

VI. **OLD BUSINESS**

No old business to be discussed.

VII. **NEW BUSINESS**

A. **Christmas Gift Certificates for Employees**

Mr. Kosier reported that the last few years \$100 Gift Certificates were given to the staff and it was recommended that the same amount be given again this year.

Mrs. Bull reported that employees are required to meet criteria, work so many hours and have their education completed in order to receive this.

Mr. Tucker moved for gift certificates to be the same as in the past. Seconded by Mrs. Balbinot.

VIII. **EXECUTIVE SESSION**

Mr. Tucker moved to enter Executive Session at approximately 7:29 AM for the purpose of discussing legal and personnel matters. Seconded by Mr. Bryant. The Ayes carried the motion by unanimous vote.

IX. **RECONVENE**

The regular Board Meeting reconvened at approximately 8:13 AM.

Mr. Blessman reported that Management would make contact with Adkisson to help with CEO recruitment. A suggestion was made to contact other search firms to check on their fees.

Mr. Blessman reported that the Executive Committee would be meeting on Wednesday, November 1, 2023 at 8 AM to discuss CEO recruitment.

Discussion took place regarding future board meetings and changing the meeting times to 8 AM. Recommended calendar dates be brought back to the next board meeting for further discussion and decide on start time for the meetings.

X. **OTHER**

A. **November Board Meeting Wednesday Before Thanksgiving**

Mr. Blessman reported that the next scheduled Board meeting was the day before Thanksgiving. He asked the board members if they would like to have the meeting as scheduled or move back one week. It was agreed to move the meeting back one week to Wednesday, November 29, 2023 at 7 AM.

B. **December Meeting**

Mr. Blessman reported that the December board meeting was scheduled for December 27, 2023. After discussion, it was recommended to keep the meeting date the same and discuss it further at the next board meeting.

Discussion took place regarding the ICAHN Annual Meeting in November and it was asked for this information to be forwarded to the Board members.

XI. **ADJOURN**

Mrs. Balbinot made motion to adjourn the session at 8:31 AM. Seconded by Mr. Gunter. The Ayes carried the motion by unanimous vote.

Respectfully Submitted,

**Marty Balbinot, Secretary
Board of Directors**