

Mason District Hospital Board of Director's Meeting
Administrative Conference Room
October 27th, 2021

Members Present:

W. Blessman, Chairman
D. Houghton, Vice Chairman
M. Balbinot, Secretary
D. Bryant, Treasurer
R. Fornoff
R. Atwater
F. Hofreiter
J. Hurley
L. Leach

Others Present:

D. Kosier, CEO
D. Bull, CNO
L. Bonnett, CFO
J. Marshall, RN
A. Ewalt, RN
J. Shults, Recorder

Others by Video Conference:

C. Urdininea, MD

I. **CALL TO ORDER**

Mr. Blessman, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 7:00 AM, Wednesday, October 27, 2021.

II. **QUORUM**

Roll call was taken to establish a quorum.

III. **APPROVAL OF MINUTES**

The monthly meeting minutes of September 22, 2021 were approved.

IV. **AUXILIARY REPORT**

Mrs. Balbinot reported that instead of having the Gift Nook, they will be selling bundt cakes and ordering more than last year. It was reported that the Auxiliary voted to pledge \$10,000 towards IV Pumps at their last meeting. It was reported that at the next meeting they would be voting to pledge \$15,000 more towards the IV Pumps.

V. **Introduction to Senior Advantage Department**

Mr. Blessman reported that Mrs. Marshall was asked to come and talk to the Board. Mrs. Marshall presented a power point to the Board in regards to the Senior Advantage Department.

VI. **STAFF REPORTS**

A. **Accountable Care Organization Update**

Mrs. Ewalt reviewed the handout with the Board. (Copy attached and considered part of the permanent minutes on file in Administration).

B. Personnel / Finance Committee – October 20, 2021

Mr. Blessman reported that the Personnel / Finance Committee met.

C. Administrator's Report

Mr. Kosier updated the Board on the activities taking place at the organization since the last Board meeting, (a copy of the Administrator's Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bull reported that employee service awards were given in September to Angie Smith for 30 years, Lisa Shore, Jeannie Stockham, Heather Margetich, Christie Towery and Annette Towery for 15 years and Kent Schappaugh for 5 years. In October awards were given to Crystal Falke for 10 years, Cristy Lane and Rachel Tomko for 5 years.

D. Financial Report

Mrs. Bonnett briefly reviewed the Financial Report for September 2021, (a copy of the Financial Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer's Report which showed a Total Board Designated Cash and Investment to be \$ 1M.

E. Medical Staff Report

The Medical Executive Committee of the Medical Staff met on October 11, 2021.

Dr. Urdinea reported that the Medical Executive Committee recommended the following be granted re-appointment to the Medical Staff as indicated:

- **Chad Miller, MD** – Re-appointment to the Telemedicine Staff as a Neurologist

Mr. Houghton made a motion to grant re-appointment to the Medical Staff as recommended by the Medical Staff. Seconded by Mr. Hurley. The Ayes carried the motion.

Dr. Urdinea reported that the Medical Executive Committee reviewed and acknowledged the resignation of Sedeek Elmoursi, MD.

Mr. Houghton made a motion to accept the resignation. Seconded by Mr. Hurley. The Ayes carried the motion.

VII. OLD BUSINESS

A. Condition of Participation Policies

Mrs. Bull reviewed with the Board the meetings and policies which were reviewed. (Copy attached and considered part of the permanent minutes on file in Administration).

Mr. Fornoff made a motion for approval. Seconded by Mr. Houghton. The Ayes carried the motion.

VIII. **NEW BUSINESS**

A. **Review Board Composite Self- Assessment**

Mr. Blessman reported that everyone has received a completed form of all information submitted in the Board Self-Assessment Review.

Discussion took place in regards to board education and orientation.

B. **Christmas Gift Certificates for Employees**

Mr. Kosier asked if the Board felt it would be alright if we gave the employees \$100 Gift Certificates. He reported that \$100 Gift Certificates were given to the employees last year.

Mr. Hofreiter made a motion for \$100 Gift Certificates to be given to the employees. Seconded by Mr. Hurley. The Ayes carried the motion.

C. **Authority to Sign / Signature Card**

Mrs. Bonnett reported that this was updated since Mr. Bryant was nominated as Treasurer. (Copy attached and considered part of the permanent minutes on file in Administration).

Mr. Hurley made motion for approval. Seconded by Mr. Fornoff. The Ayes carried the motion.

D. **Authority for Safe Deposit Box**

Mrs. Bonnett reported that we needed to update who has access to the safe deposit box. (Copy attached and considered part of the permanent minutes on file in Administration).

Mr. Hurley made motion for approval. Seconded by Mrs. Balbinot. The Ayes carried the motion.

IX. **EXECUTIVE SESSION**

Mr. Bryant moved to enter Executive Session at approximately 7:38 AM for the purpose to discuss legal and personnel matters. Seconded by Mr. Houghton. The Ayes carried the motion.

X. **RECONVENE**

The regular Board Meeting reconvened at approximately 7:55 AM.

XI. **OTHER**

A. **November Board Meeting Wednesday before Thanksgiving**

Mr. Blessman reported that the regular board meeting in November would be the Wednesday before Thanksgiving and asked if there would be any problems having the meeting this day. Next Board meeting to take place on Wednesday, November 24, 2021.

B. **Board Education**

Mr. Kosier reported that it was discussed that packets would be put together which would

include the Board Bylaws, contact numbers and minutes. He reported that the new employee orientation would be shared as well.

Mrs. Balbinot reported that if you reviewed a packet and went through it with a new member would be helpful since there are acronyms that you may not know what they mean or what they are for.

Mrs. Bull reported that this Friday, October 29, 2021 a lunch will be provided for the staff.

XII. **ADJOURN**

Mr. Hurley made motion to adjourn the session at 7:58 AM. Seconded by Mr. Hofreiter. The Ayes carried the motion.

Respectfully Submitted,

Marty Balbinot, Secretary

Board of Directors