

**Mason District Hospital Board of Director's Meeting**  
**Video Conference**  
**February 24<sup>th</sup>, 2021**

**Members by Video Conference:**

R. Fornoff, Chairman  
R. Hackman, Vice Chairman  
D. Houghton, Treasurer  
M. Balbinot, Secretary  
W. Blessman  
R. Atwater  
F. Hofreiter  
J. Hurley

**Members Absent:**

D. Bryant

**Others by Video Conference:**

D. Kosier, CEO  
D. Bull, CNO  
L. Bonnett, CFO  
B. Bitner, MD  
D. Adcock  
A. Ewalt  
S. Seward  
J. Shults, Recorder

I. **CALL TO ORDER**

Mr. Fornoff, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 7:01 AM, Wednesday, February 24, 2021 by Video Conference.

II. **QUORUM**

Roll call was taken to establish a quorum.

III. **APPROVAL OF MINUTES**

The monthly meeting minutes of January 27, 2021 were approved.

IV. **AUXILIARY REPORT**

Mrs. Balbinot reported that the Auxiliary would be having a meeting in March at the hospital. Mrs. Bonnett reported that Collective Goods Sale would be held at the hospital on March 15<sup>th</sup> and the Masquerade Jewelry is scheduled for March 22<sup>nd</sup>.

V. **STAFF REPORTS**

A. **Accountable Care Organization Update**

Mrs. Ewalt reviewed the handout with the Board. (Copy attached and considered part of the permanent minutes on file in Administration).

B. **Administrator's Report**

Mr. Kosier updated the Board on the activities taking place at the organization since the last Board meeting, (a copy of the Administrator's Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bull reported that Kris Pratt was hired as the new Nurse Manager for Med. Surg.

Mrs. Bonnett reported that the Health Department holds their vaccination clinics on Mondays and Thursdays and have asked for some of our staff to help with this. She reported

that we have 5-6 staff that we send to help with this.

C. **Financial Report**

Mrs. Bonnett briefly reviewed the Financial Report for January 2021, (a copy of the Financial Report is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer's Report which showed a Total Board Designated Cash and Investment to be \$ .8M.

Discussion took place in regards to connecting with our patients and let them know we are open and it is safe to come to the hospital.

D. **Medical Staff Report**

The Medical Executive Committee of the Medical Staff met on February 8, 2021. At that time the Medical Staff recommended that the following individuals be granted privileges as Indicated:

- Peter Nguyen, MD – Re-appointment to the Telemedicine Staff as a Neurologist

**Mr. Blessman made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mr. Hurley. The Ayes carried the motion.**

Dr. Bitner reported that the Medical Executive Committee reviewed and acknowledged the resignations of Dr. Robert Haag, Dr. Robert Nordstrom and Dr. Raymond Lee.

**Mr. Blessman made a motion to accept the resignation. Seconded by Mr. Hurley. The Ayes carried the motion.**

E. **Clinic – E Clinical**

Mr. Adcock reported that the main focus was working on making changes for AR and working with staff on strategies on how to make the changes. He reported that they may look into third party billing services.

VI. **OLD BUSINESS**

A. **Condition of Participation Polices**

Mrs. Bull reviewed with the Board the meetings and policies which were reviewed. (Copy attached and considered part of the permanent minutes on file in Administration).

**Mrs. Balbinot motioned for approval. Seconded by Mr. Hurley. The Ayes carried the motion.**

B. **Review of Executive Session Minutes (June – Dec 2020)**

Mr. Fornoff suggested that all the minutes be released except for September and November.

**Mr. Blessman made motion for approval to release all except September and November minutes. Seconded by Mr. Hurley. The Ayes carried the motion.**

VII. **NEW BUSINESS**

A. **Five Year Facility Plan**

Mr. Kosier shared plans with the Board for building a new medical office building so all Physicians would be in one location instead of separate buildings. He shared what it would cost to update the upstairs of the West Medical Clinic.

Mr. Seward shared some constraints and limitations that would need to be looked into prior to making any decisions.

Recommendation was made for a written report to be typed up explaining why additional space is needed, having this emailed to the Board and scheduling a Special Board meeting in person for further discussions.

VIII. **EXECUTIVE SESSION**

**Mrs. Balbinot moved to enter Executive Session at approximately 8:05 AM for the purpose to discuss legal and personnel matters. Seconded by Mr. Hurley. The Ayes carried the motion.**

IX. **RECONVENE**

The regular Board Meeting reconvened at approximately 8:46 AM.

X. **OTHER**

A. **4<sup>th</sup> Quarter, 2020 PI Report**

**Mr. Hofreiter made motion for approval of the 4<sup>th</sup> Quarter, 2020 PI Report. Seconded by Mr. Blessman. The Ayes carried the motion.**

B. **2021 Performance Goals**

**Mr. Blessman made motion for approval of the 2021 Performance Goals. Seconded by Mr. Hofreiter. The Ayes carried the motion.**

C. **CAH Annual Report FY20**

**Mr. Blessman made motion for approval of the CAH Annual Report FY20. Seconded by Mr. Hofreiter. The Ayes carried the motion.**

D. **Annual QAPI Plan for 2021**

**Mr. Hackman made motion for approval of the Annual QAPI Plan for 2021. Seconded by Mr. Blessman. The Ayes carried the motion.**

Mrs. Bull reported that Belle Fletcher Reed would be retiring this coming Friday after 32 years of service.

Mr. Fornoff asked the committee if they would like to meet in person for the next meeting at possibly the City Center or the other conference room here at the hospital.

Discussion took place in regards to some of the members may still want to meet remotely even if others meet in person.

XI.

**ADJOURN**

**Mrs. Balbinot made motion to adjourn the session at 8:53 AM. Seconded by Mr. Hofreiter. The Ayes carried the motion.**

**Respectfully Submitted,**

**Marty Balbinot, Secretary  
Board of Directors**