

**Mason District Hospital Board of Director's Meeting  
Administrative Conference Room  
February 26, 2020 @ 7:00 AM**

**Members Present:**

R. Hackman, Vice Chairman  
D. Houghton, Treasurer  
M. Balbinot, Secretary  
R. Atwater  
D. Bryant  
F. Hofreiter  
W. Blessman

**Members Absent:**

R. Fornoff, Chairman  
J. Hurley

**Others Absent:**

B. Bitner, MD

**Others Present:**

D. Kosier, CEO  
L. Bonnett, CFO  
D. Bull, CNO  
A. Ewalt  
D. Adcock  
J. Roch  
J. Shults, Recorder

**I. CALL TO ORDER**

Mr. Hackman, Vice Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 7:00 AM, Wednesday, February 26, 2020 in the Administrative Conference Room.

**II. QUORUM**

It was established that a quorum was present.

**III. APPROVAL OF MINUTES**

**Mr. Blessman moved the approval of the monthly meeting minutes of January 22, 2020. Seconded by Mrs. Balbinot. The Ayes carried the motion.**

**IV. AUXILIARY REPORT**

Ms. Roch reported that the Auxiliary Annual Luncheon will be held on Friday, April 24<sup>th</sup> at Grandpa's. She reported that the Auxiliary would be presenting a check at the luncheon for \$8,000 to purchase one of the two chest compression devices for the ambulance.

Mrs. Roch reported that there would be more fundraisers planned throughout the year.

Mrs. Roch reported that the Collective Goods Book Fair would be held on March 23<sup>rd</sup> and the Masquerade Jewelry would be here on March 30<sup>th</sup>, 2020.

**V. STAFF REPORTS**

**A. Accountable Care Organization Update**

Mrs. Ewalt reviewed the handout with the Board. (Copy attached and considered part of the permanent minutes on file in Administration).

**B. Finance Committee – FY2019 Audit and Cost Report**

Mrs. Bonnett reported that there was a Finance Committee meeting held and recommendation was made to approve the FY2019 Audit and Cost Report. She gave a summary of the audit with the committee.

Mrs. Bonnett reported that they are starting to look into tracking the clinic time on Physicians in Rural Health Clinics for audit reports.

**Mr. Bryant moved for approval of the FY2019 Audit and Cost Report. Seconded by Mr. Blessman. The Ayes carried the motion.**

**C. Administrator's Report**

Mr. Kosier updated the Board on the activities taking place at the organization since the last Board Meeting, (a copy of the Administrator's Report is attached to and considered part of the permanent minutes on file in Administration).

Mr. Kosier reported that plans for the West Clinic would be brought to the next meeting.

Mr. Kosier reported that we are going to be looking into joining the 340b drug program which would help get medications at a discounted cost.

Mr. Kosier reported that Breann Farr, OB/GYN Nurse Practitioner would be coming to take the place of Dr. Rickerl in the Specialty Clinic.

Mr. Kosier reported that Dr. Valenzuela, Neurologist would be coming to the Specialty Clinic taking over for Dr. Elmore on the third Thursday of the month from 9 A – 3 P.

Mr. Blessman suggested that the robocalls from the company that reminds patients of appointments needs to be looked into since things are getting repeated and see if any better technology.

**D. Financial Report**

Mrs. Bonnett briefly reviewed the Financial Report for January 2020, (a copy of the Financial Reports are attached to and considered a part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer's Report which showed Total Board Designated Cash and Investments to be \$ .9 M.

**E. Medical Staff Report**

The Medical Executive Committee of the Medical Staff met on February 10, 2020. At that time the Medical Staff recommended that the following individuals be granted privileges as indicated:

- Tamer Abdelhak, MD – Privileges in Telemedicine as a Neurologist
- Abhay Kumar, MD – Privileges in Telemedicine as a Neurologist

**Mr. Bryant made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mr. Hofreiter. The Ayes carried the motion.**

**2020 Infection Prevention & Control Risk Assessment & Plan**

Handouts were provided for review and discussion. (A copy of the 2020 Infection Prevention & Control Risk Assessment & Plan is attached to and considered part of the permanent minutes on file in Administration).

Mrs. Bull reported that this was a requirement of Joint Commission and K. Canevit looks at the risks and provides plans.

**Mr. Houghton made a motion for approval. Seconded by Mr. Bryant. The Ayes carried the motion.**

**VI. OLD BUSINESS**

**A. Professional Advisory**

Ms. Bull reviewed the handouts with the Board in regards to the meetings and the policies which were reviewed. (Copy attached and considered part of the permanent minutes on file in Administration).

**Mr. Houghton made a motion for approval. Seconded by Mrs. Balbinot. The Ayes carried the motion.**

**B. EHR**

Mr. Adcock shared the status of where we are and what the plans are for EHR's. (Copy attached to and considered part of the permanent minutes on file in Administration). He reported that a recommendation would be brought to the Finance Committee and the Board in March.

Discussion took place in regards to how much time there would be for implementation, capability to interact with the hospital computer systems and hours of training for staff.

**VII. NEW BUSINESS**

No new business to be discussed.

**VIII. EXECUTIVE SESSION**

**Mr. Bryant moved to enter Executive Session at approximately 8:06 AM, for the purpose to discuss legal and personnel matter. Seconded by Mr. Houghton. The Ayes carried the motion.**

**IX. RECONVENE**

The regular Board Meeting reconvened at approximately 8:26 AM.

X. **OTHER**

Mr. Atwater made motion for approval of the 4<sup>th</sup> Quarter, 2019 PI Report, 2020 Performance Goals and the CAH Annual Report FY19, seconded by Mrs. Balbinot. The Ayes carried the motion.

XI. **ADJOURN:**

Mr. Hofreiter made motion to adjourn the session at 8:27 AM. Seconded by Mr. Bryant. The Ayes carried the motion.

**Respectfully Submitted,**

**Marty Balbinot, Secretary  
Board of Directors**