**Mason District Hospital Board of Director’s Meeting Administrative Conference Room December 4, 2019 @ 7:00 AM**

**Members Present:** **Members Absent:** **Others Present:**

R. Fornoff, Chairman R. Hackman, Vice Chairman D. Kosier, CEO D. Houghton, Treasurer F. Hofreiter L. Bonnett, CFO

M. Balbinot, Secretary D. Bull, CNO R. Atwater **Others Absent:**  A. Ewalt

D. Bryant B. Bitner, MD J. Roch

W. Blessman J. Shults, Recorder

J. Hurley

1. **CALL TO ORDER** Mr. Fornoff, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 6:58 AM, Wednesday, December 4, 2019 in the Administrative Conference Room.
2. **QUORUM** It was established that a quorum was present.
3. **APPROVAL OF MINUTES**

**Mr. Hurley moved the approval of the monthly meeting minutes of October 23, 2019. Seconded by Mr. Blessman. The Ayes carried the motion.**

1. **AUXILIARY REPORT**

Mrs. Roch reported that they are getting things ready for the Auxiliary Gift Nook Open House.

Mrs. Balbinot reported that they will be setting up the vendors the next two days and there would be seventeen vendors participating. It was reported that Ms. Layton would be picking up 400 bundt cakes. It was reported that the event has been advertised on Facebook, signage around town and in the Democrat the last two weeks.

Mrs. Roch reported that the Christmas Luncheon would be held on December 16th where they would be presenting the check for the new Mammogram machine. Collective Goods will be coming on March 23, 2020 and there will be a jewelry sale on March 30, 2020.

1. **REPORTS**

**A. Accountable Care Organization Update**

Mrs. Ewalt reviewed the handout with the Board. (Copy attached and considered part of the permanent minutes on file in Administration).

**B. Personnel / Finance Committee**

**A. Health Insurance Rates**

Mr. Fornoff reported that the health insurance rates would not be increasing.

Mr. Fornoff reported that the Managers salaries and work hours were discussed.

**B. CEO Contract**

Mr. Fornoff reported that the only change was the life insurance policy.

**Mr. Blessman motioned for approval. Seconded by Mr. Bryant. The Ayes carried the motion.**

**C. Administrator’s Report**

Mr. Kosier updated the Board on the activities taking place at the organization since the

last Board Meeting, (a copy of the Administrator’s Report is attached to and considered

part of the permanent minutes on file in Administration).

Discussion took place in regards to marketing of the new ER renovations. It was reported that we are going to update our commercial and the company wants to use the ER for the taping and not the lobby.

Discussion took place in regards to the middle space at the West Campus and looking into grants.

Discussion took place in regards to the computer systems and what the goal was to make a decision.

Mr. Kosier reported that the IT for the clinic and hospital have been combined.

Mr. Kosier reported that the Hospital Christmas Party would be held on Saturday, December 7, 2019 at the Big Horse Winery.

Mr. Kosier reported that they had a IHA Steering Committee meeting and discussion took place in regards to small rural hospitals doing away with OB services and they were asked to come up with some ways to fix the OB problems for rural hospitals.

**D. Financial Report**

Mrs. Bonnett briefly reviewed the Financial Report for October 2019, (a copy of the Financial Reports are attached to and considered a part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer’s Report which showed Total Board Designated Cash and Investments to be $ 1.3 M.

**E. Medical Staff Report**

The Medical Executive Committee of the Medical Staff met on November 11, 2019. At

thattime the Medical Staff recommended that the following individuals be granted

privileges as indicated:

• Rozana Dwyer, MD – Privileges in General Surgery with additional privileges

for gastroscopy with biopsy, colonoscopy with biopsy,

laparoscopic hernia repair, laparoscopic cholecystectomy, laparoscopic appendectomy, biopsy of pleura & lung, endoscopic thoroscopy and IV Sedation

• Amira Bahu, MD – Privileges in Radiology with additional privileges for

Interpretation of Mammography

• Adam Sipe, MD – Privileges in Radiology

• Behrad Golshani, MD – Privileges in Radiology

• Rehan Sajjad, MD – Privileges in Telemedicine as a Neurologist

• Varoon Thavapalan, MD – Privileges in Telemedicine as a Neurologist

**Mr. Blessman made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mrs. Balbinot. The Ayes carried the motion.**

1. **OLD BUSINESS**
2. **Professional Advisory**

Ms. Bull reviewed the handouts with the board in regards to the meetings and the policies which were reviewed. (Copy attached and considered part of the permanent minutes on file in Administration).

1. **2nd Quarter, 2019 PI Report**

**Mr. Houghton motioned for approval. Seconded by Mr. Blessman. The Ayes carried the motion.**

1. **NEW BUSINESS**

No new business to be discussed.

1. **EXECUTIVE SESSION Mr. Hurley moved to enter Executive Session at approximately 7:46 AM, for the purpose to discuss legal and personnel matter. Seconded by Mrs. Balbinot. The Ayes carried the motion.**
2. **RECONVENE**

The regular Board Meeting reconvened at approximately 7:54 AM.

1. **OTHER**

**A. 3rd Quarter, 2019 PI Report**

**Mrs. Balbinot motioned for approval. Seconded by Mr. Bryant. The Ayes carried the motion.**

1. **ADJOURN:**

**Mr. Blessman made motion to adjourn the session at 8:05 AM. Seconded by Mr. Hurley. The Ayes carried the motion.**

**Respectfully Submitted,**

**Marty Balbinot, Secretary**

**Board of Directors**