**Mason District Hospital Board of Director’s Meeting Administrative Conference Room October 23, 2019 @ 7:00 AM**

**Members Present:** **Members Absent:** **Others Present:**

R. Fornoff, Chairman D. Bryant D. Kosier, CEO R. Hackman, Vice Chairman D. Bull, CNO

D. Houghton, Treasurer L. Bonnett, CFO

M. Balbinot, Secretary B. Bitner, MD

R. Atwater A. Ewalt W. Blessman J. Roch

F. Hofreiter J. Shults, Recorder

J. Hurley

1. **CALL TO ORDER** Mr. Fornoff, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 7:00 AM, Wednesday, October 23, 2019 in the Administrative Conference Room.
2. **QUORUM** It was established that a quorum was present.
3. **APPROVAL OF MINUTES**

**Mr. Hurley moved the approval of the monthly meeting minutes of August 28, 2019. Seconded by Mr. Hackman. The Ayes carried the motion.**

1. **AUXILIARY REPORT**

Mrs. Roch reported that Mrs. Holtman and she attended the IHA Retreat in Naperville.

She reported that at the Christmas Luncheon on December 16, 2019, the Auxiliary would be presenting the $4,000.00 check to the hospital to complete the pledge for the 3D Mammogram. She reported that Mr. Troxell came to the Auxiliary meeting to discuss a chest compression device that could be used in the Emergency Department. She reported that the Auxiliary has decided that this would be their next project and Mr. Troxell would like to have two of these devices in the department for a total of $16, 000.00.

Mrs. Balbinot reported that for the Gift Nook Open House, they have a total of sixteen vendors and the Pork Producers would be providing the meal. She reported that there were some nice gifts donated for the raffles and she would be putting flyers up around the city promoting the Gift Nook Open House to the public. She reported that the hours of the Gift Nook Open House have been extended which would be the afternoon on December 6, 2019 and all day on December 7, 2019.

1. **STAFF REPORTS**
2. **Accountable Care Organization Update** Mrs. Ewalt reviewed the handout with the Board. (Copy attached and considered part of

the permanent minutes on file in Administration).

1. **Personnel/ Finance Committee Meeting**

Mr. Hackman reported on what was reviewed by the committee.

1. **Executive Committee Meeting**

Mr. Fornoff reported on what was reviewed by the committee.

1. **Administrator’s Report**

Mr. Kosier updated the Board on the activities taking place at the organization since the

last Board Meeting, (a copy of the Administrator’s Report is attached to and considered

part of the permanent minutes on file in Administration).

Discussion took place in regards to promoting the Specialty Physicians to the community.

Discussion took place in regards to the Orthopedic Surgeons and when they would covering.

1. **Financial Report**

Mrs. Bonnett briefly reviewed the Financial Report for September 2019, (a copy of the Financial Reports are attached to and considered a part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer’s Report which showed Total Board Designated Cash and Investments to be $ 1.3 M.

Discussion took place in regards to setting up a Joint Conference Meeting to discuss the five year trends for the departments and what we could do to change things.

**D. Medical Staff Report**

The Medical Executive Committee of the Medical Staff met on October 14, 2019. At that time the Medical Staff recommended that the following individual be granted privileges as indicated:

* Jason Douglas, MD – Privileges in General Surgery with additional privileges for

gastroscopy with biopsy, colonoscopy with biopsy,

laparoscopic hernia repair, laparoscopic cholecystectomy,

laparoscopic appendectomy, biopsy procedure of pleura &

lung, non-invasive vascular studies and endoscopic thoroscopy

**Mr. Blessman made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mr. Hofreiter. The Ayes carried the motion.**

Dr. Bitner reported that the Medical Executive Committee reviewed and acknowledged the resignation of Juan Medina, MD.

**Mr. Blessman made a motion to accept the resignations. Seconded by Mr. Hofreiter. The Ayes carried the motion.**

1. **OLD BUSINESS**

None to be discussed at this time.

1. **NEW BUSINESS**
2. **Review of Board Composite Self-Assessment**

Mr. Fornoff reported that everyone had received a complete form of all information submitted in the Board Self-Assessment Review.

Discussion took place in regards to the items the board felt needed improvement and some of the issues.

Discussion took place in regards to the Board hearing from the Management what they feel is important and needs to be accomplished.

1. **Christmas Gift Certificates for Employees**

Mr. Kosier asked if the Board felt it would be alright if we gave the employees $100 Gift Certificates. He reported that $100 Gift Certificates were given to the employees last year.

**Mr. Hurley made a motion for $100 Gift Certificates to be given to the employees. Seconded by Mr. Houghton. The Ayes carried the motion.**

1. **Authority to Designate Access to Safe Deposit Box**

Mrs. Bonnett reported that we needed to update who has access to the safe deposit box. (Copy attached and considered part of the permanent minutes on file in Administration).

**Mrs. Balbinot made motion for approval. Seconded by Mr. Hurley. The Ayes carried the motion.**

1. **Abate Tax Levy 2019**

Mrs. Bonnett reported that the form was attached for the Abate Tax Levy 2019. (Copy attached and considered part of the permanent minutes on file in Administration). It was reported that this was for the bond payment.

**Mr. Hurley made a motion for approval. Seconded by Mr. Blessman. The Ayes carried the motion.**

1. **OTHER**
2. **November Board Meeting Wednesday Before Thanksgiving**

Mr. Kosier reported that the regular board meeting in November would be the Wednesday before Thanksgiving. He asked the Board if they would like to have the meeting a week before Thanksgiving or the week after.

Next Board meeting to take place on Wednesday, December 4, 2019.

1. **December Meeting**

December meeting will be cancelled after December 4, 2019.

Mrs. Bull reported that L. Wright’s last day would be on Friday, December 13th and there will be a retirement party at 4 PM at Babe’s. It was reported that M. Herring and M. Lascelles would be retiring in December. It was reported that K. Canevit would be taking M. Lascelles’ place.

1. **EXECUTIVE SESSION Mr. Blessman moved to enter Executive Session at approximately 7:55 AM, for the purpose to discuss legal and personnel matter. Seconded by Mrs. Balbinot. The Ayes carried the motion.**
2. **RECONVENE**

The regular Board Meeting reconvened at approximately 8:25 AM.

1. **ADJOURN: Mr. Blessman made motion to adjourn the session at 8:25 AM. Seconded by Mr. Atwater. The Ayes carried the motion.**

**Respectfully Submitted,**

**Marty Balbinot, Secretary**

**Board of Directors**