**Mason District Hospital Board of Director’s Meeting Administrative Conference Room August 28, 2019 @ 7:00 AM**

**Members Present:** **Members Absent:** **Others Present:**

R. Fornoff, Chairman J. Hurley D. Kosier, CEO D. Houghton, Treasurer R. Hackman, Vice Chairman L. Bonnett, CFO

M. Balbinot, Secretary F. Hofreiter B. Bitner, MD

R. Atwater D. Bryant A. Ewalt W. Blessman J. Roch

**Others Absent:**  J. Shults, Recorder

D. Bull, CNO D. Adcock

1. **CALL TO ORDER** Mr. Fornoff, Chairman called the meeting of the Board of Directors of Mason District Hospital to order at 7:00 AM, Wednesday, August 28, 2019 in the Administrative Conference Room.
2. **QUORUM** It was established that a quorum was present.
3. **APPROVAL OF MINUTES**

**Mr. Blessman moved the approval of the monthly meeting minutes of July 24, 2019. Seconded by Mrs. Balbinot. The Ayes carried the motion.**

1. **AUXILIARY REPORT**

Mrs. Roch reported that they are getting things ready for the cakewalk and raffle tickets are being sold at County Market. It was reported that they are raffling off gift baskets donated by merchants and Mary Evans. Book Sale will take place on October 2, 2019 here at the hospital. Mrs. Holtman and she will be attending the Illinois Hospital Association Volunteer Leadership Retreat on October 10, 2019 in Naperville. She reported that last year the Auxiliary donated $50 for the IHA scholarship fund for nurses.

Mrs. Balbinot reported that the Gift Nook planning was going well and there were fifteen vendors which would be bringing a variety of items to sell. She reported that the hours of the Gift Nook Open House would be extended this year.

1. **STAFF REPORTS**
2. **Accountable Care Organization Update** Mrs. Ewalt reviewed the handout with the Board. (Copy attached and considered part of

the permanent minutes on file in Administration).

Discussion took place in regards to the types of wellness visits there are for patients on

Medicare and the challenges of getting patients to come back in one year for a follow up appointment.

**B. Administrator’s Report**

Mr. Kosier updated the Board on the activities taking place at the organization since the

last Board Meeting, (a copy of the Administrator’s Report is attached to and considered

part of the permanent minutes on file in Administration).

Mr. Kosier reviewed the plans of the West Campus where Senior Advantage would be moved. (Copy attached to and considered part of the minutes on file in Administration).

Discussion took place in regards to using the Group Room 1 for other meetings when not in use by Senior Advantage.

Discussion took place in regards to working with the Park District when offering a place for the public workout and let people know what’s being offered and pay one price for both places.

Mr. Kosier reported that Mason City has seen 25 acute walk-ins and 13 of those were since August 1st.

1. **Financial Report**

Mrs. Bonnett briefly reviewed the Financial Report for July 2019, (a copy of the Financial Reports are attached to and considered a part of the permanent minutes on file in Administration).

Mrs. Bonnett briefly reviewed the Treasurer’s Report which showed Total Board Designated Cash and Investments to be $ 1 M.

**D. Medical Staff Report**

The Medical Executive Committee of the Medical Staff met on August 12, 2019. At that time the Medical Staff recommended that the following individual be granted privileges as indicated:

* Junaid Kalai, MD – Privileges in Telemedicine as a Neurologist
* Jordan Brown, MD – Privileges in Radiology with additional privileges for Interpretation of Mammography and IV Sedation
* Samuel Rickerl, MD – Privileges in Obstetric and Gynecology with additional privileges for use of the laparoscope

**Mr. Blessman made a motion to grant Medical Staff membership and privileges as recommended by the Medical Staff. Seconded by Mr. Houghton. The Ayes carried the motion.**

Dr. Bitner reported that the Medical Executive Committee reviewed and acknowledged the resignation of Kyle Hayden, DO.

**Mr. Blessman made a motion to accept the resignation. Seconded by Mr. Houghton. The Ayes carried the motion.**

**E. Foundation Board – July 25, 2019**

Mr. Kosier reported that Terri Brownfield and Terri McDowell were recommended for reappointment to the Foundation Board.

**Mr. Blessman made a motion for reappointment of Terri Brownfield and Terri McDowell to the Foundation Board with term to expire October 31, 2021. Seconded by Mr. Houghton. The Ayes carried the motion.**

**Gift Acceptance Policy**

A copy of the Gift Acceptance Policy was provided to the Board. (Copy attached to and considered part of permanent minutes on file in Administration).

After discussion it was recommended that the last sentence under Restrictions on Gifts be removed from the policy and the policy to be taken back to the Foundation before being adopted.

F. **Finance Committee Report – 2020 Budget**

Mr. Fornoff reported that the Finance Committee met and discussed the FY20 Budget and recommended to the Board approval of the FY20 Budget.

**Mr. Blessman made a motion for approval of the FY20 Budget. Seconded by Mrs. Balbinot. The Ayes carried the motion.**

1. **OLD BUSINESS**
2. **Professional Advisory**

Mr. Kosier reviewed the handouts with the Board in regards to the meetings and the policies which were reviewed. (Copy attached and considered part of the permanent minutes on file in Administration).

**Mrs. Balbinot motioned for approval. Seconded by Mr. Atwater. The Ayes carried the motion.**

1. **Canopy for Emergency Department**

Mr. Kosier reviewed the bid for the canopy for the Emergency Department. (Copy attached to and considered part of the permanent minutes on file in Administration).

1. **NEW BUSINESS**
2. **Petition of Re-appointment**

Mr. Kosier reported that the re-appointments were approved by the County Board.

1. **IMRF Resolution**

Mr. Kosier reported that the resolution was to allow service credit for military service. (Copy attached to and considered part of the permanent minutes on file in Administration).

**Mr. Houghton motioned for approval. Seconded by Mr. Blessman. The Ayes carried the motion.**

1. **Annual Board Evaluations**

Mr. Fornoff reported that J. Shults would be sending these out in the next week and they are due back to her by October 1, 2019.

It was reported that the annual CEO Evaluation would be sent out in the next week.

1. **Electronic Health Record (EHR) Selection and Implementation**

Mr. Kosier introduced Mr. David Adcock, Consultant. It was reported that he is going to be the Project Manager for EMR’s.

Mr. Adcock gave some background information about himself and what he has been working on for the hospital. He reviewed the Guiding Principles Electronic Health Record (EHR) Selection and Implementation. (Copy attached to and considered part of the minutes on file in Administration).

A suggestion was made to change “authorize and approve the purchase” to “Evaluation of the purchase and replacement.”

**Mr. Blessman motioned to adopt the resolution as amended. Seconded by Mrs. Balbinot. The Ayes carried the motion.**

Discussion took place in regards to if Mr. Adcock had any experience in helping find some money to help an organization to pay for something like EMR’s.

Mr. Adcock reported that he has experience with that and there might be some opportunities such as Illinois Development Grant, Rural Health Quality Initiative Grant and Capital Development Grant.

1. **OTHER**

No other business to be discussed.

1. **EXECUTIVE SESSION Mr. Blessman moved to enter Executive Session at approximately 8:13 AM, for the purpose to discuss legal and personnel matter. Seconded by Mrs. Balbinot. The Ayes carried the motion.**
2. **RECONVENE**

The regular Board Meeting reconvened at approximately 8:23 AM.

Recommendation was made for the 2nd Quarter, 2019 PI Report to be brought back to the next meeting for approval.

1. **ADJOURN: Mr. Blessman made motion to adjourn the session at 8:23 AM. Seconded by Mr. Atwater. The Ayes carried the motion.**

**Respectfully Submitted,**

**Marty Balbinot, Secretary**

**Board of Directors**